

**TOWN OF ST. LEO
COMMISSION MEETING
March 14, 2016
7:00 PM**

OPENING Mayor Christmas

INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Christmas

ROLL CALL Donna DeWitt, O.S.B. – Commissioner
Gregory P. Smith – Commissioner
Richard H. Christmas – Mayor
James Hallett, O.S.B. - Mayor Pro Tem
Curtis Dwyer – Commissioner

STAFF Joan Miller, MMC - Town Clerk
Andrea Calvert, CMC – Deputy Clerk
Patricia Petruff, Esquire – Town Attorney

GUESTS Deputy C. Cloversettle – Pasco County Sheriff’s Office
Fay McKean – St. Leo property owner/taxpayer
Sister Roberta Bailey, O.S.B. – Prioress Holy Name Monastery
Andy Watkins - A&G Electric

MINUTES **MOTION: TO APPROVE MINUTES OF THE FEBRUARY 8, 2016 COMMISSION MEETING.**
MOTION: Commissioner DeWitt
SECOND: Commissioner Dwyer
Discussion
VOTE: Unanimous for Approval, 5/0

EXPENSE AND BUDGET REVIEW
MOTION: TO ACCEPT FINANCIAL REPORT DATED MARCH 14, 2016.
MOTION BY: Commissioner Hallett
SECOND BY: Commissioner Smith
Discussion.
VOTE: Unanimous for Approval, 5/0

PUBLIC COMMENT – none

MAYOR’S REPORT
Resolution 16-06, Holy Name Monastery PUD #13-A Minor Modification #3
Andy Watkins spoke on behalf of the Monastery.
Conditions of approval were discussed.

MOTION: TO APPROVE RESOLUTION 16-06, PUD #13-A, MINOR MODIFICATION #3 TO THE BENEDICTINE SISTERS OF FLORIDA PUD MASTER PLAN.
MOTION BY: Commissioner Hallett
SECOND BY: Commissioner Smith
Discussion.
VOTE: Unanimous for Approval, 5/0

Ordinance 16-02, replacing Ordinance 16-01 annexing 6.96+/- acres.

AN ORDINANCE OF THE TOWN OF ST. LEO, FLORIDA, TOWN COMMISSION THAT REPLACES ORDINANCE 16-01, MAKING ORDINANCE 16-01 NULL AND VOID, AND ADOPTING A NEW ORDINANCE ANNEXING A 6.96+/-ACRE VACANT PARCEL OF UNINCORPORATED PASCO COUNTY, FLORIDA INTO THE TOWN OF ST. LEO WHICH PARCEL IS LOCATED APPROXIMATELY 1,313 FEET SOUTH OF THE S.R.52/WICHERS ROAD INTERSECTION (PIN#:12-25-20-0000-00700-0000) AND WHICH IS CONTIGUOUS TO THE TOWN OF ST. LEO; AND INCLUDING ANY MAINTAINED RIGHT OF WAY FOR WICHERS ROAD LOCATED ADJACENT TO AND/OR WITHIN THE BOUNDARIES OF THE PARCEL; REDEFINING THE BOUNDARY LINES OF THE TOWN OF ST. LEO, FLORIDA TO INCLUDE SAID PARCEL AND RIGHTS-OF-WAY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Attorney Petruff explained that it was discovered that the legal description in Ordinance 16-01 was inaccurate and Ordinance 16-02 includes the correct one.

MOTION: TO APPROVE ORDINANCE 16-02 AS READ ON THE FIRST READING.

MOTION BY: Commissioner Hallett

SECOND: Commissioner Smith

Discussion.

VOTE: Unanimous for Approval, 5/0

Animal Control

Mayor Christmas reported that on March 2, 2016 it was believed that there was a rabid raccoon on Saint Leo University campus. Pasco County Animal Control did not respond to the complaint because it there was no exposure (meaning a scratch or bite to a human) and they believed that the University was not under contract. Deputy Merwin made contact with the campus security and then disposed of the animal. This occurred just prior to the weekend of the Spring Fling event and the Mayor and Town Clerk were concerned that the University and possibly the Pasco County Health Department should be aware of the incident. Deputy Merwin alerted Saint Leo University Security and he was assured that the University was taking action.

Deputy Merwin and Clerk Miller independently made contact with Pasco County Animal Control and were each told that due to lack of staffing they would not respond after hours unless there was "exposure", also that without specific testing it is difficult to tell if an animal has rabies or distemper. The funding program for testing potentially rabid animals has ended and the Health Department does not send animals for testing unless there has been exposure.

The commission agreed that they would like to have details of the Interlocal Agreement clarified and also to know what the response protocols are followed by Pasco County Animal Services. The Mayor said that two letters are being written on these matters, one to Animal Control and one to the Pasco County Board of County Commissioners.

COMMISSIONER'S REPORT

Dunne Road Commissioner Smith outlined options that the Town could take in regard to upgrading Dunne Road.

- #1 Resurface Dunne Road through the Pasco County Paving Assessment Program
- #2 Request Pasco County to cede title of Dunne Road to the Town
- #3 Take no action at this time.

The benefits and drawbacks of each option were discussed. Discussion about petition leader responsibilities, questions to ask citizens that are petitioned, current road standards, road width and resurfacing verses upgrading concerns were considered.

Commissioner Smith will contact Pasco County to see if he could become the petition leader on behalf of the Town and ask if the Town pays for the resurfacing, will we receive the credit for using the gas tax funds.

Attorney Petruff will contact the County to see what they might negotiate and ask if Pasco County would retain the deed and pave the road if the Town paid for paving, and would Pasco County deed the right of way to the Town if the Town paid for paving. The Town Commission will revisit all options during the meeting on April 11th.

ATTORNEY'S REPORT

Community Development Block Grant

MOTION: TO AUTHORIZE MAYOR CHRISTMAS TO EXECUTE THE COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT PRESENTED BY PASCO COUNTY AND REVIEWED BY ATTORNEY PETRUFF.

MOTION BY: Commissioner Smith
SECOND BY: Commissioner DeWitt
VOTE: Unanimous for Approval, 5/0

Saint Leo University Comprehensive Plan and Rezoning Application

The Town has received an application that is currently being reviewed by Planner Norsoph and Attorney Petruff. Communications with Saint Leo University Attorney Joel Tew are going well and issues with the survey and application continue to be resolved.

State of Florida Legislature

The Legislature has adjourned. There has been legislation regarding changing the Public Records laws that may affect the Town.

CLERK'S REPORT

The Bureau of Economic and Business Research has sent the latest information regarding Florida estimates of population. It is available through the Clerk's Office.

Janet Watson wrote a poem about the Town that is included on the Commission Desk.

NEW BUSINESS

The 125th Anniversary for the Town is coming upon us quickly. The Clerk's Office presented some ideas and would like the commission to provide direction. The City of San Antonio has not made any decisions about celebrating their anniversary or having a joint event. Polling the residents and businesses for their input was discussed. Inviting all citizens and businesses to come into Town Hall to discuss a celebration could be done in April.

OLD BUSINESS

Pasco County Fair 2016

Mayor Christmas thanked Clerk Miller, Deputy Calvert and William Watson for their hard work to make the Pasco County Fair Booth a success.

ADJOURNMENT

MOTION: TO ADJOURN THE MEETING AT 8:25 P.M.

MOTION BY: Commissioner DeWitt

SECOND BY: Commissioner Smith

Discussion.

VOTE: Unanimous for Approval, 5/0

Joan Miller, MMC