

**TOWN OF ST. LEO  
COMMISSION MEETING  
April 14, 2014  
7:00 PM**

**OPENING** Mayor Gardner

**INVOCATION AND PLEDGE OF ALLEGIANCE** – Commissioner Hallett

**ROLL CALL** Donna DeWitt, O.S.B. – Commissioner  
James Wells – Commissioner  
Jack Gardner – Mayor  
James Hallett, O.S.B. – Commissioner  
Robert Inslee – Mayor Pro Tem

**STAFF** Joan Miller – Town Clerk  
Patricia Petruff, Esquire – Attorney  
Jan Norsoph – Planner

**GUESTS** Approximately 11 guests

**MINUTES** **MOTION: TO APPROVE THE MINUTES OF MARCH 10, 2014.**  
**MOTION BY:** Commissioner Inslee  
**SECOND:** Commissioner Hallett  
Discussion.  
**VOTE:** Unanimous for Approval, 5/0

**EXPENSES AND BUDGET REVIEW**

**MOTION: TO ACCEPT FINANCIAL REPORT DATED APRIL 14, 2014.**  
**MOTION BY:** Commissioner DeWitt  
**SECOND:** Commissioner Inslee  
Discussion.  
**VOTE:** Unanimous for Approval, 5/0

**PUBLIC COMMENT** - none

**MAYORS REPORT** –  
Pasco County Sheriff Office

Mayor Gardner introduced Deputy John Windsor and Sergeant Chad Tadlock. Deputy Windsor replaced Deputy Day who recently retired.

**ORD 14-01** Clerk Miller read the final reading of Ordinance 14-01 by title only.  
**AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF ST. LEO, FLORIDA AMENDING THE SCHEDULE OF PROJECTS IN THE CAPITAL IMPROVEMENTS ELEMENT OF THE TOWN OF ST. LEO COMPREHENSIVE PLAN-2025 PURSUANT TO FLORIDA STATUTES, CHAPTER 163, PART II (163.3177); PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**MOTION TO APPROVE ORDINANCE 14-01 ADDING THE WORD “NO” AFTER THE SECOND WHEREAS, NOW READING “NO LONGER PRACTICAL”.**

Discussion.

**MOTION BY:** Commissioner Hallett

**SECOND BY:** Commissioner Wells

Discussion.

**VOTE:** Unanimous for Approval, 5/0

**ORD 14-02**

Clerk Miller read the first reading of Ordinance 14-02 by title only. **AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF ST. LEO, FLORIDA, REPEALING ORDINANCE 85-01; PROVIDING FOR DISSOLUTION OF THE POLICE EDUCATION FUND; PROVIDING FOR REALLOCATION OF SAID FUNDS TO THE TOWN’S GENERAL REVENUE FUND; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Discussion.

The next reading will be advertised for May 12, 2014.

COMMISSION REPORT - None

ATTORNEY REPORT

Proposed Interlocal Agreement with Pasco County

Attorney Petruff explained the details of **THE INTERLOCAL AGREEMENT BETWEEN PASCO COUNTY, FLORIDA AND THE TOWN OF ST. LEO, FLORIDA FOR IMPROVEMENT OF CLINTON AVENUE AND PROSPECT ROAD INTERSECTION.**

Discussion.

**MOTION: TO AUTHORIZE THE MAYOR TO SIGN THE INTERLOCAL AGREEMENT BETWEEN PASCO COUNTY AND THE TOWN OF ST. LEO, FLORIDA FOR IMPROVEMENT OF THE CLINTON AVENUE AND PROSPECT ROAD INTERSECTION AS WRITTEN, INCLUDING THE AMENDMENTS AS FOLLOWS;**

**Page 2, #4, after impact fees include, “from property located within the Lake Jovita subdivision”.**

**Page 2 #5, after \$49,000 include, “which were collected from property located within the Lake Jovita subdivision”.**

**Page 2 #7, after design by include, “September 30, 2014”.**

**MOTION BY:** Commissioner Wells

**SECOND BY:** Commissioner Hallett

**VOTE:** Unanimous for Approval 5/0

Progressive Waste Solutions contract for the hauling of residential trash has been reviewed by staff.

**MOTION: TO AUTHORIZE THE MAYOR TO EXECUTE THE AGREEMENT BETWEEN THE TOWN OF ST. LEO AND PROGRESSIVE WASTE SOLUTIONS.**

**MOTION BY:** Commissioner Hallett

**SECOND BY:** Commissioner Wells

Discussion.

**VOTE:** Unanimous for Approval 5/0

**House Bill 1401**

The HB 1401 appears to be progressing through appropriate committees in the House of Representatives. Attorney Petruff and Pasco County Attorney Steinsnyder determined that it would be better to not submit a last minute revision of the House Bill. The zoning change could be done administratively by Pasco County and an Interlocal Agreement to assist monetarily with the upgrade of Prospect and Clinton Road would be adequate. An effective date of becoming law would not be added to the bill.

The legislative session is due to end on May 2<sup>nd</sup>, so the Town should know promptly if the bill will pass. There is no way to know exactly when the effective date will be. It is possible that it could become effective prior to the May Commission Meeting and at the May meeting there will be three Lake Jovita Commissioners unqualified to serve. Assuming that a special meeting could be called after the bill is passed and before it becomes effective, a candidate for one commission seat would need to be appointed.

**MOTION: TO HAVE STAFF ADVERTISE FOR INTERESTED CANDIDATES TO PROVIDE INTENT REGARDING PARTICIPATING ON THE COMMISSION.**

**MOTION BY:** Commissioner Wells

**SECOND BY:** Commissioner DeWitt

Discussion.

**VOTE:** Unanimous for Approval 5/0

**MOTION: TO SCHEDULE A SPECIAL MEETING ON APRIL 28, 2014 IF HOUSE BILL 1401 PASSES, SUBJECT TO CANCELLATION IF NO ACTION IS TAKEN BY THE LEGISLATURE FOR THE PURPOSE OF PROGRESSING WITH A TRANSITIONAL PLAN. IF NO ACTION IS TAKEN BY THE LEGISLATURE, A SPECIAL MEETING CAN BE CALLED AT A LATER DATE, (MAY 5, 2014) IF REQUIRED.**

**MOTION BY:** Commissioner Wells

**SECOND BY:** Commissioner Inslee

Discussion:

**VOTE:** Unanimous for Approval 5/0

**PLANNER REPORT**

**Public Hearing**

**Saint Leo University Tree Removal Permit TRP #14-A**

Those participating in the public hearing were sworn.

Planner Norsoph explained that three Grand Trees are slated to be removed. Two are diseased and the healthy one requires a permit for removal.

Dan Fowler represented Saint Leo University during this meeting and explained the background and tree concerns.

The Public Hearing was closed.

**MOTION: TO APPROVE RESOLUTION 14-03, RESOLUTION OF THE TOWN OF ST. LEO TOWN COMMISSION APPROVING THE TREE REMOVAL PERMIT (TRP) #14-A, FOR THE SAINT LEO UNIVERSITY NEW ACADEMIC BUILDING WITH CONDITIONS.**

**MOTION BY:** Commissioner Inslee

**SECOND BY:** Commissioner DeWitt

Discussion.

**VOTE:** Unanimous for Approval 5/0

**Saint Leo University Site/Landscaping Plan Review SPR#14-A New Academic Building**

Planner Norsoph and Dan Norsoph answered questions regarding this project.

**MOTION: TO APPROVE RESOLUTION 14-04, A RESOLUTION OF THE TOWN OF ST. LEO TOWN COMMISSION APPROVING SITE PLAN REVIEW (SPR) #14-A, THE SAINT LEO UNIVERSITY NEW ACADEMIC BUILDING WITH SEVEN CONDITIONS.**

**MOTION BY:** Commissioner Hallett

**SECOND BY:** Commissioner Inslee

Discussion.

**VOTE:** Unanimous for Approval 5/0

Jan Norsoph asked if it was necessary for himself to attend the May 12, 2014 meeting. He was directed to do so.

**CLERK REPORT**

**Municipal Association of Pasco (MAP)**

The Municipal Association of Pasco will meet on Thursday, May 1, 2014. The meeting will be held in New Port Richey at 6:30PM.

**Mobility 2040**

A Mobility Transportation Meeting will be held in Dade City on April 16, 2014 to discuss the future transportation projects in East Pasco.

**FDOT I75 and SR 52 Project**

The Florida Department of Transportation's contractor will be widening Interstate 75 from the existing four lanes to six lanes (3 in each direction) from north of County Road 54 to north of State Road 52. The project information sheets are available to view.

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Pasco County Sheriff Office**

Captain Kenneth Gregory replaced Captain Jack Armstrong after Armstrong's retirement. Captain Gregory has been invited to attend a future Town meeting.

**Suncoast League of Cities Conference**

The 2014 Conference will be held at the Tampa History Center on May 17<sup>th</sup>. Reservations must be made.

**Manager's Roundtable Meeting**

Clerk Miller will attend a meeting with Michelle Baker on April 25, 2014 in New Port Richey. This meeting will be attended by City Managers and Clerks of Pasco County.

**SLU Plant Operations**

Frank Mezzanini has requested a meeting with Mayor Gardner and Mayor Newlon. This meeting will be held in San Antonio on April 17<sup>th</sup>.

Mayor Newlon asked Frank Mezzanini to give a Plant Ops presentation at a San Antonio Commission Meeting however Mezzanini declined.

Clerk Miller was asked to attend the meeting with Mayor Gardner.

**National Flood Insurance Program**

The Town will not move forward with this program or reading an ordinance until after the potential contraction takes place. This topic will be discussed again at a future meeting.

**UNFINISHED BUSINESS**

**Lights and Noise**

A draft of a new lighting and noise ordinance will be presented at a future meeting.

**Trash Toters**

Commissioner Hallett requested that the toter issue be discussed at a future meeting. Discussion included giving the toters to the resident having possession or recalling the toters and possibly selling them.

**MOTION: TO SPEAK TO THE AUDITOR REGARDING "WRITING OFF" THE TOTER ASSET PRESENTLY HELD BY THE TOWN AS A COST OF THE SUBDIVISION CONTRACTION AND LEAVING THE TOTERS AT THEIR PRESENT LOCATION.**

**MOTION BY:** Commissioner Hallett

**SECOND BY:** Commissioner Inslee

Discussion.

**VOTE:** Unanimous for Approval 5/0

**ADJOURNMENT**

**MOTION: TO ADJOURN MEETING AT 8:20 P.M.**

**MOTION BY:** Commissioner Wells

**SECOND BY:** Commissioner Hallett

Discussion.

**VOTE:** Unanimous for Approval, 5/0