

**TOWN OF ST. LEO  
COMMISSION MEETING  
July 13, 2015  
7:00 PM**

**OPENING** Mayor Christmas

**INVOCATION AND PLEDGE OF ALLEGIANCE** – Commissioner Hallett

**ROLL CALL** Donna DeWitt, O.S.B. – Commissioner  
Gregory P. Smith - Commissioner  
Richard H. Christmas – Mayor  
James Hallett, O.S.B. - Mayor Pro Tem  
Curtis Dwyer - Commissioner

**STAFF** Joan Miller, MMC - Town Clerk  
Patricia Petruff, Esquire – Town Attorney  
Andrea Calvert, CMC – Assistant Town Clerk

**GUESTS** David Parrish  
Robert Christmas  
Deputy Merwin – Pasco County Sheriff’s Office

**MINUTES** **MOTION: TO APPROVE MINUTES OF THE JUNE 8, 2015 COMMISSION MEETING.**  
**MOTION:** Commissioner Smith  
**SECOND:** Commissioner Hallett  
Discussion.  
**VOTE:** Unanimous for Approval, 5/0

**EXPENSE AND BUDGET REVIEW**

**MOTION: TO ACCEPT FINANCIAL REPORT DATED JULY 13, 2015.**  
**MOTION:** Commissioner Hallett  
**SECOND:** Commissioner Smith  
Discussion.  
**VOTE:** Unanimous for Approval, 5/0

**PUBLIC COMMENT** – none

**MAYOR’S REPORT** -

**Adoption of a proposed millage rate for fiscal year 2015/2016**

Setting the tentative millage rate is required by the Florida Department of Revenue. This rate will be publicized on the TRIM (Truth in Millage) Notice that will be mailed by the property appraiser.

**MOTION: TO SET THE TENTATIVE MILLAGE RATE FOR FISCAL YEAR 2015/2016 AT .75 MILL.**  
**MOTION BY:** Commissioner Hallett  
**SECOND BY:** Commissioner Smith  
Discussion.  
**VOTE:** Unanimous for Approval, 5/0

**Page 2, Regular Commission Meeting, July 13, 2015**

Mayor Christmas announced that the first Public Hearing regarding the FY 15-16 Budget will be held on September 14<sup>th</sup>, 2015 at 7pm.

The next Budget Workshop will be held on August 10<sup>th</sup> at 6pm.

**Resolution 15-04**

Resolution 15-04 Expressing Opposition to the Southwest Florida Water Management District's decision to move its established headquarters.

**MOTION: TO ENDORSE RESOLUTION 15-04 AS READ BY MAYOR CHRISTMAS**

**MOTION BY:** Commissioner Smith

**SECOND BY:** Commissioner Hallett

Discussion.

**VOTE:** Unanimous for Approval, 5/0

**COMMISSIONER'S REPORT**

**Lemon Street** Commissioner Smith reported that Town tree removal on Lemon Street has been completed. Four paving contractors have been contacted, and two proposals for road improvement have been received. One is from Zephyr Stripe 'N Seal, in the amount of \$21,647 and a second is from Gude Paving LLC, in the amount of \$11,555. It appears that when comparing the quotes, the Zephyr Stripe 'N Seal scope of work is larger and is more detail-specific than the one from Gude Paving LLC. In addition, the "Zephyr" bid suggested a larger apron area than the Town previously anticipated.

It is noted that there is a significant difference in price although the same specifications were given to each contractor. Gude Paving LLC, does not have any past experience in the Town and the submitted proposal lacks detail.

Discussion.

**MOTION: TO ACCEPT THE ZEPHYR STRIPE 'N SEAL PROPOSAL IN THE AMOUNT OF \$21,647 FOR THE REPAIR AND UPGRADE OF LEMON STREET.**

**MOTION BY:** Commissioner Hallett

**SECOND BY:** Commissioner Smith

Discussion.

**VOTE:** Unanimous for Approval, 5/0

**Trees** Commissioner Hallett prepared a hand-out for the commission regarding the two large trees west of the On Q Smokehouse Grill entrance on SR52. Hallett described the tree trunks and branches in detail. In his estimation the trees are both located on private property. An email from John Kilkenny, Florida Department of Transportation suggests that of the two trees, the camphor tree is located on private property and the second one is in Florida Department of Transportation right of way. Attorney Petruff maintained that location of the trees does not require debate or further action since the adjacent property is not owned by the Town.

**ATTORNEY'S REPORT**

A letter was received from Mike Wells (Pasco County Property Appraiser) regarding properties that the Town believes should be considered for either inclusion or exclusion from the town municipal boundaries. The letter states that changes of municipal boundaries must be based upon public record documentation that supports said request. The property owner must go to the tax collector and property appraiser to adjust the tax bill and boundaries. If the Town is

receiving revenue that the Town does not think that they should receive and the property owner requests, the property owner could be entitled to no more than four years of past taxes paid.

The other possible risk to the Town is if and when property is to be developed (and only part of the property is recognized to be within the Town) a decision would have to be considered to annex the balance of the property.

Attorney Petruff will write a letter to Mr. Wells and Mr. Iafrate clearly acknowledging that an entire parcel of the Iafrate property is being taxed as if already in the Town. This letter could ask the property owner to research and resolve the issue themselves. This may be the most logical step for the Town to take at this time.

**CLERK'S REPORT**

**Security Grant**

The commission was updated specifically regarding the most recent quote from TIERE Inc. Kevin Baker of TIERE Inc., said that his quote includes using some of the hardware that the Town already owns, be upgraded to provide the Town greater use of existing technology.

Commission discussion included future cost for repair of cameras, ongoing maintenance and blind spots that may occur.

**MOTION: TO ACCEPT THE TOTAL PROPOSAL FROM TIERE INC. FOR A VIDEO SURVEILLANCE SYSTEM.**

**MOTION BY:** Commissioner Smith

**SECOND BY:** Commissioner DeWitt

Discussion.

**VOTE:** Unanimous for approval, 5/0

**Retention Pond Repair**

Bob Larkin Construction repaired the drainage area in front of Town Hall for \$2,275 and then returned to lay sod in the area after the heavy rainfall on the 4<sup>th</sup> of July weekend.

**Budget Workshop**

August 10, 2015 at 6 PM

**NEW BUSINESS**

Pasco County Sheriff Officer Merwin reported that he recently was certified in radar and laser use.

**ADJOURNMENT**

**MOTION: TO ADJOURN THE MEETING AT 8:16 P.M.**

**MOTION BY:** Commissioner Hallett

**SECOND BY:** Commissioner Smith

Discussion.

**VOTE:** Unanimous for Approval, 5/0