

**TOWN OF ST. LEO  
COMMISSION MEETING  
December 09, 2013  
7:00 PM**

**OPENING** Mayor Gardner

**INVOCATION AND PLEDGE OF ALLEGIANCE** – Commissioner Hallett

**ROLL CALL** Donna DeWitt, O.S.B. – Commissioner  
James Wells – Commissioner  
Jack Garner, Mayor  
James Hallett, O.S. B. – Commissioner  
Robert Inslee – Mayor Pro Tem

**STAFF** Joan Miller - Town Clerk  
Patricia Petruff, Esquire – Attorney

**GUESTS** Approximately 15 guests.

**MINUTES** **MOTION: TO APPROVE THE MINUTES OF NOVEMBER 13, 2013.**  
**MOTION BY:** Commissioner Inslee  
**SECOND:** Commissioner Wells  
Discussion.  
**VOTE:** Unanimous for Approval, 5/0

**EXPENSES AND BUDGET REVIEW**

**MOTION: TO ACCEPT FINANCIAL REPORT DATED DECEMBER 09, 2013.**  
**MOTION BY:** Commissioner Wells  
**SECOND:** Commissioner Hallett  
Discussion.  
**VOTE:** Unanimous for Approval, 5/0

**PUBLIC COMMENT** - none

**MAYORS REPORT** – none

**COMMISSION REPORT** - none

**ATTORNEY REPORT**

**Local House Bill** - The resolution, legal description and local bill was sent to Senator Simpson. It will be placed on the January legislative agenda. Amanda Murphy will be the local sponsor for the bill.

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**Economic Impact Statement**

The 2013 Economic Impact Statement Form will be completed by Commissioner Hallett and Clerk Miller. The form is required as part of the Local House Bill package. A draft for consideration will be presented at the January meeting.

**Annexation Update**

Commissioner DeWitt, Jake Varn and Attorney Petruff have begun the negotiations for a pre-annexation agreement. The first draft will be submitted by Jake Varn to the committee. Varn had some concern about the motion made by Commissioner Wells to delay the decision making process. He was assured that the pre-annexation agreement discussion would continue.

**CLERK NOTES**

**Clinton Avenue Extension**

Pasco County sent the most recent map showing the new State Road 52 alignment. The map is available for review by the public.

**Annual Audit** Judd Baggett will be at Town Hall to perform the annual audit from December 10th through 12<sup>th</sup>.

**Sanitation Contract**

The Request for Proposal has been completed and reviewed by the Town Attorney. It is scheduled to be advertised within the next two weeks.

**UNFINISHED BUSINESS**

Commissioner Inslee provided copies of an article about the Pasadena Hills Area Plan. This article was recently published in a Lake Jovita Homeowner News publication.

**NEW BUSINESS - none**

**ADJOURNMENT**

**MOTION: TO ADJOURN MEETING AT 7:30 P.M.**

**MOTION BY:** Commissioner Inslee

**SECOND BY:** Commissioner Hallett

Discussion.

**VOTE:** Unanimous for Approval, 5/0

Joan Miller, M.M.C.